

[Women's Volleyball Club Constitution]

[Women's Volleyball Club at Georgia State University]

[07/25/2022]

### **Article I. Name**

This organization will be the Women's Volleyball Club at Georgia State University.

### **Article II. Purpose Statement**

The goal of the Women's Volleyball Club at Georgia State University is to provide a semi-competitive play environment for all of Georgia State's students. To give those who have a commitment and dedication to volleyball an arena to play and develop their skills, at the collegiate level. We hope to represent Georgia State University and uphold its image of good sportsmanship, and excellence.

### **Article III. Affiliation**

The Women's Volleyball Club will be affiliated with the Georgia State University Recreation center.

### **Article IV. Requirements for Membership**

- A. To be a member one must be in good academic standing at Georgia State University
- B. Be either a graduate student or undergraduate student at Georgia State University
- C. Regularly attend scheduled meetings and events
- D. Pay the membership fees at the time they are due

### **Article V. Officer Description**

- A. Officers
  - 1. President
    - a. This position can be held by up to two individuals at a time who will act as liaison between student recreation, student activities, and any other affiliated organizations.
    - b. The president will schedule meetings and events.
    - c. Make sure all dues are collected
    - d. Make sure all information and members are accurate and up to date
    - e. The president will also be responsible for approving budgeting and financing
    - f. They will be in charge of keeping the advisor up to date on events and new information pertaining to the club
  - 2. Vice President
    - a. Assist in making sure members follow the guidelines set forth.

- b. Act as president in the absence of the president taking on all presidential duties and responsibilities.
- 3. Secretary
  - a. The secretary will be responsible for making sure the website, schedule, and any other information is up to date.
  - b. Keep a list of all members and contact information with confirmation that each member has paid their dues.
  - c. The secretary will help with maintaining the budget and keeping record of the budget.
  - d. Create the Schedule of all events and meetings
- 4. Treasurer
  - a. Responsible for creating and maintaining the budget
- B. Officers must have a 2.5 minimum GPA
- C. Office will be held for two semesters with elections occurring in the fall

#### **Article VI. Election of Officers**

- A. Elections will be held in the fall.
- B. Election first requires a nomination, put forth either by the person or another club member
- C. After being nominated for a position each member will vote
- D. Each club member gets one vote
- E. To be nominated it needs to either be unanimous or 90% vote
- F. The term will last two semesters unless otherwise necessary
- G. Upon completion of that term if the person wants to be reelected they will have to be nominated and voted for again

#### **Article VII. Removal of Officers**

- A. Stepping down from post
  - 1. If the officer wants to step down before their term is up the officer will have to give a written reason with the president and vice presidents approval
  - 2. Upon leaving an out of term election will be scheduled for the next meeting time
  - 3. If there are no nominations the president will appoint someone to the position
  - 4. The officer may have an option to stay in the club if they wish
- B. Violation of Rules or regulations
  - 1. This includes but is not limited to: violation of school code or violation of any affiliates rules and regulations
  - 2. If immediate action is required the officer will be removed from post and possibly the club or receive a probationary period set by the president
  - 3. An out of term election will be scheduled for the next meeting and a new officer will be voted in

4. If the school has to take action the officer may be removed from post and the club, or receive probation based on the schools ruling.
- C. Emergency Circumstances
1. If there is an unexpected circumstance that requires an officer to leave their post they will have to notify the president
  2. Upon notification an out of term election will be held and a new officer will be elected
  3. Depending on the emergency the officer can stay in the club or leave the club
- D. Other Causes for Removal
1. If the officer misses more than three meetings or events they can be removed from their post or placed on probation
  2. If the officer wants to leave the club then an out of term election will be held to replace them

### **Article VIII. Officer Transitions**

- A. Upon removal or transition of an officer the new officer will take over duties immediately
- B. The new officers will be given password access, information on how to set up and maintain the club, and any specific information pertaining to the assigned post
- C. The president will be in charge of updating the constitution and making sure it is upheld
- D. All club member information and other contact information will be provided to all officers
- E. The budget information will also be given to each officer.

### **Article XIX. Advisor**

- A. The advisor will be a faculty or staff member who has agreed to the terms set forth
  1. Must be a full time GSU faculty or staff member
- B. Duties
  1. The advisor will serve two semesters unless otherwise necessary
  2. They are not required to attend every scheduled meeting or event
  3. They are to be kept up to date and provide signatures and necessary information to keep the club an active organization
  4. They will be associated with the club, but will not be penalized for the club or club members actions

### **Article X. Meetings**

- A. There will be scheduled meetings two days a week
  1. If any voting or information relaying needs to take place it will happen at the beginning of the meeting
  2. The rest of time will be devoted to practice
  3. They will be three hours a week

4. The schedule will be made by the secretary and approved by the president
5. If there needs to be changes the president will be allowed to make them at least one week in advanced

### **Article XI. Quorum**

At least 65% of members will be required to vote on issues regarding the groups operation or changes to the constitution.

### **Article XII. Dues and Fees**

- A. The fees associated will take form in the amount discussed at the beginning of each semester for each member
- B. This amount will be due each semester
- C. The fees associated with the club can be changed with a 65% vote from members to participate in tournaments and other events

### **\*Article XIII – Governance**

- A. The organization and its members agree to abide by University policies and all federal, state, local laws.
- B. Non-Discrimination: Membership, leadership and participation in the organization must be open to all students without regard to race, color, sex (unless exempt under Title IX), age, religion, national origin, sexual orientation, gender identity, marital status, disability, or status as a U.S. veteran.
- C. Hazing Policy: This organization prohibits its members, both individually and collectively from committing any acts of hazing as defined in the Student Code of Conduct at Georgia State University.
- D. Organization Agreement: This organization agrees to abide by the Georgia State University Student Code of Conduct. Furthermore, agrees to abide by all Student Activities policies, to check the organization's Panther Involvement Network (PIN) account, mailbox, communicate via email upon request, update the organization's records on PIN, attend a student organization orientation annually, and renew the organization by May 1<sup>st</sup>.

### **Article XIX. Amendments**

- A. To amend the constitution or any by-laws at least 65% of the members will have to vote on and agree upon any suggested changes.
- B. Once a suggestion is voted upon the amendments and revisions to the constitution must be reviewed by student activities once adopted by the club.

**Non-Discrimination:** Membership, leadership and participation in the organization must be open to all students without regard to race, color, sex (unless exempt under Title IX), age, religion, national origin, sexual orientation, gender identity, marital status, disability, or status as a U.S. veteran.